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Woodbridge ILF Associates Limited Dividend  
Housing Association Limited Partnership  
(a Michigan limited partnership)

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**Financial Report  
with Additional Information  
December 31, 2017**

# Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership

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## Independent Auditor's Report

To the Partners  
Woodbridge ILF Associates Limited Dividend  
Housing Association Limited Partnership

We have audited the accompanying financial statements of Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership (the "Partnership"), which comprise the balance sheet as of December 31, 2017 and 2016, and the related statements of operations, partners' equity (deficit), and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership as of December 31, 2017 and 2016 and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Plante & Moran, PLLC*

February 27, 2018

# Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership

## Balance Sheet

December 31, 2017 and 2016

	2017	2016
<b>Assets</b>		
Cash	\$ 30,891	\$ 98,154
Accounts receivable:		
Trade - HUD	15,132	921
Tenant	3,446	4,559
Other	4,655	4,622
Funded reserves: (Note 3)		
Operating reserve	172,279	172,227
Replacement reserve	183,973	148,922
Insurance reserve	18,672	18,701
Tax reserve	28,438	28,481
PHA reserve	203,422	204,091
Supplemental reserve	293,284	228,366
Tenant security deposits (Note 5)	48,899	46,129
Prepaid expenses	26,568	19,344
Investment in rental property - At cost:		
Land	291,667	291,667
Land improvements	1,141,794	1,139,994
Buildings	11,420,338	11,420,338
Machinery and equipment	118,768	116,656
Furniture and fixtures	846,744	785,441
Construction in progress	6,150	17,700
Total investment in rental property - At cost	13,825,461	13,771,796
Less accumulated depreciation	4,886,055	4,523,259
Net investment in rental property - At cost	8,939,406	9,248,537
Total assets	<b>\$ 9,969,065</b>	<b>\$ 10,223,054</b>
<b>Liabilities and Partners' Equity</b>		
<b>Liabilities</b>		
Accounts payable:		
Trade	\$ 17,371	\$ 6,006
Related parties (Note 4)	28,721	35,450
Prepaid rent	3,012	4,590
Accrued liabilities and other:		
Accrued payroll	9,662	8,088
Accrued interest (Note 6)	2,908,327	2,581,036
Accrued payment in lieu of taxes	23,318	23,026
Accrued other	735	1,635
Mortgage note payable - Net of deferred financing costs (Note 6)	3,680,393	3,679,405
Tenant security deposits (Note 5)	26,165	27,880
Total liabilities	6,697,704	6,367,116
<b>Partners' Equity</b>	3,271,361	3,855,938
Total liabilities and partners' equity	<b>\$ 9,969,065</b>	<b>\$ 10,223,054</b>

# Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership

## Statement of Operations

Years Ended December 31, 2017 and 2016

	2017	2016
<b>Revenue</b>		
Rental income	\$ 736,870	\$ 729,044
Vacancy loss	(36,109)	(33,483)
Other income	53,388	38,354
	754,149	733,915
<b>Operating Expenses</b>		
Bad debt expense	6,939	189
Insurance	59,446	57,125
Management fees (Note 4)	36,186	36,343
Office expenses	7,134	7,388
Repairs and maintenance	38,355	29,772
Salaries and employee benefits (Note 4)	132,667	142,627
Security	51,847	48,319
Supplies	12,096	13,074
Taxes - Payroll	9,427	9,419
Payments in lieu of taxes	22,231	22,021
Utilities	151,150	152,690
Administrative	115,059	100,175
	642,537	619,142
<b>Operating Income - Before depreciation and nonoperating expense</b>	111,612	114,773
<b>Depreciation</b>	362,796	356,939
<b>Nonoperating Expense</b>		
Loss on property disposal	-	(380)
Partnership asset management fee (Note 4)	(5,000)	(5,000)
Interest expense	(328,393)	(312,230)
	(333,393)	(317,610)
<b>Net Loss</b>	<b>\$ (584,577)</b>	<b>\$ (559,776)</b>

## Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership

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### Statement of Partners' Equity (Deficit)

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Years Ended December 31, 2017 and 2016

	<u>General Partner</u>	<u>Limited Partner</u>	<u>Total</u>
<b>Balance</b> - January 1, 2016	\$ (6,703)	\$ 4,422,417	\$ 4,415,714
Net loss	<u>(560)</u>	<u>(559,216)</u>	<u>(559,776)</u>
<b>Balance</b> - December 31, 2016	(7,263)	3,863,201	3,855,938
Net loss	<u>(585)</u>	<u>(583,992)</u>	<u>(584,577)</u>
<b>Balance</b> - December 31, 2017	<u><b>\$ (7,848)</b></u>	<u><b>\$ 3,279,209</b></u>	<u><b>\$ 3,271,361</b></u>

# Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership

## Statement of Cash Flows

Years Ended December 31, 2017 and 2016

	2017	2016
<b>Cash Flows from Operating Activities</b>		
Net loss	\$ (584,577)	\$ (559,776)
Adjustments to reconcile net loss to net cash from operating activities:		
Depreciation	362,796	356,939
Loss on disposal of assets	-	380
Bad debt expense	6,939	189
Interest expense from deferred financing costs	988	988
Deferred interest	327,291	311,113
Changes in operating assets and liabilities which (used) provided cash:		
Accounts receivable	(20,070)	11,536
Tenant security deposits	(2,770)	(5,390)
Prepaid expenses	(7,224)	2,062
Accounts payable	11,365	(14,271)
Accrued payment in lieu of taxes (PILOT)	292	4,870
Tenant security deposits liability	(1,715)	1,371
Other accrued liabilities	(2,478)	(3,088)
Accrued payroll	1,574	3,988
Net cash provided by (used in) operating activities	92,411	110,911
<b>Cash Flows from Investing Activities</b>		
Purchase of property and equipment	(53,665)	(22,977)
Net deposits to replacement reserve	(35,051)	(22,869)
Net (deposits to) withdrawals from other reserves	(64,229)	1,365
Net used in cash investing activities	(152,945)	(44,481)
<b>Cash Flows Used in Financing Activities - Payments to affiliates</b>	(6,729)	(380)
<b>Net (Decrease) Increase in Cash</b>	(67,263)	66,050
<b>Cash - Beginning of year</b>	98,154	32,104
<b>Cash - End of year</b>	<b>\$ 30,891</b>	<b>\$ 98,154</b>

# Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership

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## Notes to Financial Statements

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December 31, 2017 and 2016

### Note 1 - Nature of Business

Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership (the "Partnership") was formed on June 30, 2004 under the Michigan Uniform Limited Partnership Act for the purpose of acquiring, owning, constructing, and operating a rental housing project under the HOPE VI Implementation Grant Agreement regulated by the Detroit Housing Commission (DHC) and the U.S. Department of Housing and Urban Development (HUD). The Project consists of 100 units located in Detroit, Michigan and is currently operating under the name The Village of Woodbridge Manor (the "Project"). The Project was completed in January 2006.

Agreements with the DHC and HUD provide for the regulation of rental charges, restrictions on disposition of property, and limitations on annual cash distributions to partners.

The Partnership has qualified for and was allocated annual low-income housing tax credits of \$1,324,550 on June 5, 2003 pursuant to Internal Revenue Code Section 42, which regulates the use of the Project's units as to occupant eligibility and unit gross rent, among other requirements. The Project's units must meet the provisions of these regulations during each of 15 consecutive years in order for the Partnership to remain qualified to receive the credits. The Partnership has also executed a Regulatory Agreement, which requires the utilization of the Project pursuant to Section 42 for a minimum of 30 years, even if disposition of the Project by the Partnership occurs.

### Note 2 - Significant Accounting Policies

#### ***Basis of Accounting***

The Partnership maintains its accounting records and prepares its financial statements on an accrual basis, which is in accordance with accounting principles generally accepted in the United States of America.

#### ***Classification of Assets and Liabilities***

The financial affairs of the Partnership do not generally involve a business cycle. Accordingly, the classification of assets and liabilities between current and long term is not used.

#### ***Tenant Accounts Receivable***

Tenant accounts receivable are stated at net rent amounts. An allowance for doubtful accounts is established based on specific assessments of all invoices that remain unpaid following normal resident payment periods. All amounts deemed uncollectible are charged against the allowance for doubtful accounts in the period the determination is made. There was no allowance for doubtful accounts for the years ended December 31, 2017 and 2016. Bad debt expense was \$6,939 and \$6,099 at December 31, 2017 and 2016, respectively.

#### ***Trade Accounts Receivable***

HUD subsidies receivable are recorded as trade accounts receivable. The HUD subsidies receivable recorded as of December 31, 2017 and 2016 of \$15,132 and \$921, respectively, are expected to be fully collectible.

#### ***Rental Property***

Land, buildings, and other depreciable assets are recorded at cost. Depreciation is calculated using the straight-line and accelerated methods over the estimated useful lives ranging from 10 to 40 years. Depreciation expense was \$362,796 and \$356,939 for the years ended December 31, 2017 and 2016, respectively. For income tax purposes, accelerated lives and methods are used. Maintenance, repairs, and renewals that do not involve any substantial betterments are charged to expense when incurred. Expenditures that increase the useful life of the property are capitalized.

**December 31, 2017 and 2016**

**Note 2 - Significant Accounting Policies (Continued)**

***Impairment of Assets***

The Partnership recognizes impairment of long-lived assets used in operations when indicators of impairment are present and the undiscounted cash flows estimated to be generated by those assets are less than the assets' carrying amount. No impairment of the Company's rental property has occurred.

***Partner Contributions and Distributions***

The Partnership has one general partner, PVM Jeffries, LLC, which has a 0.1 percent interest, and one limited partner, SunAmerica Housing Fund 1185, which has a 99.9 percent interest. There were no contributions or distributions made by the partners for the years ended December 31, 2017 and 2016.

***Partner Allocation of Profits and Losses***

Profits or losses from operations of the Partnership are allocated annually between the general partner and limited partner in the ratio of 0.1 percent and 99.9 percent, respectively. Profits and losses arising from the sale, refinancing, or other disposition of all or substantially all of the Partnership's assets will be specially allocated as prioritized in the partnership agreement. Additionally, the partnership agreement provides for other instances in which special allocation of profits, losses, and distributions may be required.

Net cash flow (NCF), as defined by the partnership agreement, is distributed as follows:

- First, to the payment of any outstanding excess limited partner loan amounts, then to the payment of any outstanding excess general partner loan amounts, and then to the payment of any remaining limited partner and general partner loans, pro rata, based on their respective outstanding balances
- Second, to the developers to pay any unpaid and deferred development fee payable pursuant to the development agreement in the following percentages: (a) the NCF percentage to the payment of the deferred development fee and (b) 100 percent minus the NCF percentage to be distributed to the partners, pro rata, in accordance with their percentage interests
- Third, to pay any outstanding operating deficit loans, until such operating deficit loans have been paid in full, net cash flow shall be paid and distributed in the following percentages: (a) the NCF percentage to the payment of the outstanding operating deficit loaned and (b) 100 percent minus the NCF percentage to be distributed to the partners, pro rata, in accordance with their percentage interests
- Fourth, if the general partner's capital account is less than or equal to zero, then until the general partner has received payments of the incentive partnership management fee, net cash flow shall be paid and distributed in the following percentages: (a) the NCF percentage to the general partner as payment of the incentive partnership agreement fee and (b) 100 percent minus the NCF percentage to be distributed to the partners, pro rata, in accordance with their percentage interests
- Remaining, to the partners as a distribution, pro rata, in accordance with their percentage interests

***Deferred Financing Costs***

Debt issuance costs were incurred by the Partnership in connection with obtaining the mortgage. These costs are recorded as a reduction in the recorded balance of the outstanding debt. The costs are amortized over the term of the related debt and reported as a component of interest expense.

**December 31, 2017 and 2016**

**Note 2 - Significant Accounting Policies (Continued)**

***Rental Income***

The Partnership records apartment rentals at gross potential rent as adjusted for vacancy loss. Rental income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases between the Partnership and the tenants of the property are operating leases.

The Partnership executed a housing assistance payments (HAP) contract with HUD through the Detroit Housing Commission providing for payments to the Partnership for units leased to eligible lower-income families pursuant to Section 8 of the National Housing Act of 1937. The initial contract was for 10 years and was extended under the terms of the agreement for an additional 15 years and expires on December 31, 2030. The operations of the Partnership are subject to the administrative directives, rules, and regulations of federal, state, and local regulatory agencies, including, but not limited to, HUD. Such administrative directives, rules, and regulations are subject to change by an Act of Congress or an administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including additional administrative burden, to comply with a change. Approximately 58 and 53 percent of rental revenue was received pursuant to the HAP contract for the years ended December 31, 2017 and 2016, respectively.

***Income Taxes***

No provision for income taxes has been included in the financial statements since the Partnership is required to be reported by the respective partners on their individual income tax returns.

***Payments in Lieu of Taxes***

The Partnership is a participant in a tax abatement program providing for an assessed service charge in lieu of property taxes. The service charge of 4 percent is assessed based on net shelter rents.

***Syndication Costs***

Syndication costs of \$130,523 were incurred during the marketing of the partnership interests. These costs have been allocated to the limited partner's capital account.

***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

***Subsequent Events***

The financial statements and related disclosures include evaluation of events up through and including February 27, 2018, which is the date the financial statements were available to be issued.

**Note 3 - Funded Reserves**

Real estate taxes and insurance escrows and the replacement reserve are funded and maintained under the terms of the Regulatory Agreements and the partnership and loan agreements. Monthly funding of these accounts was made as required during 2017 and 2016. During operations, the Partnership is required to fund the replacement reserve for five years after the date of substantial completion, \$250 per unit per year on a monthly basis. The Partnership shall then fund \$300 per unit per year for the next five years and the required funding shall be increased by \$50 per unit per five-year period.

**December 31, 2017 and 2016**

**Note 3 - Funded Reserves (Continued)**

In accordance with the Regulatory Agreement, the Partnership must also fund operating and Public Housing Authority (PHA) reserves. The initial funding amounts of \$155,927 in the operating reserve and \$194,073 in the PHA reserve have been achieved. The PHA reserve is required by the Detroit Housing Commission. The funds may be drawn on in case of an income shortfall with approval from the escrow agent. At the expiration of the Regulatory and Operating Agreements, any remaining funds in this reserve will be disbursed to the Detroit Housing Commission for public housing needs. No liability has been recorded to reflect this obligation for the remaining PHA reserve, since the amount that will ultimately be disbursed to the Detroit Housing Commission cannot be reasonably estimated.

Pursuant to the HOPE VI loan agreement, the Partnership must fund a supplemental reserve up to \$500,000 through net available cash flow. Allowable disbursements from the reserve are defined in the agreement. As of December 31, 2017 and 2016, a total of \$438,531 and \$373,613, respectively, had been funded, of which \$145,247 had been disbursed in prior years for the allowable payment of developer fees.

**Note 4 - Related Party Transactions**

***Related Party Payables***

Operating accounts payable are due to Presbyterian Villages of Michigan (PVM) (an affiliate of the General Partner), as the management company, for the normal rental operations of the Partnership. The management company utilizes a centralized disbursement subsidiary account to pay operating costs. The amount outstanding was \$28,721 and \$35,450 for the years ended December 31, 2017 and 2016, respectively, all of which is due upon demand and is noninterest bearing.

***Salaries and Wages***

The salaries and wages and the related payroll taxes and benefits for the employees of the Partnership are paid by PVM, as the management agent. The Partnership reimburses PVM for these expenses. During the years ended December 31, 2017 and 2016, the Partnership paid PVM \$141,168 and \$147,910, respectively, for reimbursable payroll costs. The balance due to PVM is \$7,025 and \$6,099 at December 31, 2017 and 2016, respectively, and is recorded as accrued wages payable.

***Management Fees***

The Partnership has contracted with Presbyterian Villages of Michigan, an affiliate of the general partner, for conducting the rental operations of the Partnership. The property management fee is based on 5 percent of the monthly gross operating revenue. Management fees expense was \$36,186 and \$36,343 for the years ended December 31, 2017 and 2016, respectively.

***Partnership Asset Management Fee***

The Partnership incurs an annual asset management fee of \$5,000 payable to SunAmerica Affordable Housing Partners, Inc., an affiliate of the limited partner, for an annual review of the Partnership and the apartment complex. In 2017 and 2016, the fee of \$5,000 was incurred and paid in full.

***Incentive Partnership Management Fee***

The Partnership incurs an annual incentive management fee of up to \$300,000 per year, payable to the general partner, from the current year's operating cash flows after the supplemental reserve has been funded and the accrued interest and required payments on the mortgage note are current. In accordance with provisions of the partnership agreement, unpaid incentive management fees at the end of each year may only be paid to the extent funds are available from the current year's cash flow after payment of the annual asset management fee detailed above. No incentive partnership management fee was incurred for 2017 or 2016.

# Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership

## Notes to Financial Statements

December 31, 2017 and 2016

### Note 5 - Tenant Security Deposits

Tenant security deposits represent cash restricted solely for the repayment of the security deposits liability. As of December 31, 2017 and 2016, the security deposits were invested in FDIC-insured cash accounts.

### Note 6 - Mortgage Payable

The Partnership has a HOPE VI mortgage note with the Detroit Housing Commission in the amount of \$3,713,014 that is held on behalf of the City of Detroit, Michigan. The note bears interest at the long-term applicable federal rate (AFR) of 5.2 percent, compounding annually, with a maturity date of June 30, 2049. The loan is collateralized by real estate held for lease and an assignment of rents and leases. Payments of principal and interest are required from net cash flow, after payment of the deferred development fee and the funding of the supplemental reserve. No principal payments were made in 2017 or 2016, and accrued deferred interest on the note was \$2,908,327 and \$2,581,036 at December 31, 2017 and 2016, respectively.

Mortgage costs of \$44,483 are shown net of the mortgage note and amortized over the term of the mortgage loan using the straight-line method. Total accumulated amortization related to these costs was \$11,862 and \$7,025 at December 31, 2017 and 2016, respectively. Related amortization expense of \$988 for the years ended December 31, 2017 and 2016 is included in interest expense on the statement of operations.

### Note 7 - Utilities Expense

Utility expenses for the years ended December 31 are as follows

	2017	2016
Electricity	\$ 42,970	\$ 47,486
Water	14,862	15,820
Gas	34,205	36,412
Sewer	25,775	20,197
Telecommunications	33,338	32,775
Total	<u>\$ 151,150</u>	<u>\$ 152,690</u>

### Note 8 - Contingencies

The Project's low-income housing tax credits are contingent on its ability to maintain compliance with applicable sections of Section 42. Failure to maintain compliance with occupant eligibility and/or unit gross rent or to correct noncompliance within a specified time period could result in recapture of previously taken tax credits plus interest. In addition, such potential noncompliance may require an adjustment to the contributed capital by the investor limited partner.

### Note 9 - Low-income Housing Tax Credits

The Partnership received an allocation of low-income housing tax credits in the total amount of \$13,245,500 to be claimed over a 10-year period. Prorated credits of \$862,017 were claimed from the placed-in-service year of 2006, and 100 percent of the annual credits in the amount of \$1,324,550 were claimed from 2007 through 2015. The limited partner investor is expected to exit in 2021. The final prorated year of credits of \$462,533 were claimed in 2016.

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## Additional Information

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## Independent Auditor's Report on Additional Information

To the Partners  
Woodbridge ILF Associates Limited Dividend  
Housing Association Limited Partnership

We have audited the financial statements of Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership as of and for the years ended December 31, 2017 and 2016 and have issued our report thereon dated February 27, 2018, which contained an unmodified opinion on those financial statements.

Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of net operating cash flows is presented for the purpose of additional analysis rather than to present the financial position, results of operations, and cash flows of the Partnership and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Plante & Moran, PLLC*

February 27, 2018

## Woodbridge ILF Associates Limited Dividend Housing Association Limited Partnership

### Schedule of Net Operating Cash Flows

Year Ended December 31, 2017

Loss from operations	\$	(584,577)
Add:		
Depreciation and amortization		363,784
Developer note interest		-
Deferred interest on debt		327,291
Current year incentive management fee		-
Less:		
Principal payments		-
Cash reserve increase (1315): Operating reserve		(52)
Cash reserve decrease (1316): PHA reserve		669
Cash reserve decrease (1317): Tax reserve		43
Cash reserve increase (1320): Replacement reserve		(35,051)
Cash reserve increase (1340): Supplemental reserve		(158)
Fixed cost additions paid from cost savings		-
Fixed asset additions		(53,665)
		<hr/>
Net cash flows available for distribution	\$	<u><u>18,284</u></u>

The above calculation and final distribution is subject to the interpretation of the partnership agreement.